

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, JANUARY 30, 2023 AT 6:00 P.M., AT THE BOARD OFFICE, 830 POWERS STREET, WINNIPEG, MANITOBA.

PRESENT	Maria Santos	Chair
	Diane Cameron	Vice-Chair
	Derek Dabee	Trustee
	Teresa Jaworski	Trustee
	Evan Krosney	Trustee
	Greg McFarlane	Trustee
	Edward Ploszay	Trustee
	Richard Sawka	Trustee
	Tiffany Winchar	Trustee
IN ATTENDANCE	Brian O'Leary	Superintendent
	Matt Henderson	Assistant Superintendent
	Tony Kreml	Assistant Superintendent
	Jen McGowan	Assistant Superintendent
	Jennifer Maître	Secretary-Treasurer
	Clayton Bodkyn	Assistant Secretary-Treasurer
	Alison Hall	Executive Assistant

Trustee Santos in the Chair.

The meeting was called to order at 6:03 p.m.

Trustee Ploszay

I would like to begin by acknowledging that we are in Treaty One territory and that the land on which we gather is the traditional territory of Anishinaabeg, Cree, Oji-Cree, Dakota and Dene peoples and the homeland of the Métis Nation.

22-035 Approval of the Minutes

Ploszay / Dabee

Approved the minutes of the Inaugural and Regular Board Meeting of Monday, January 16, 2023.

22-036 Approval of the Agenda

McFarlane / Winchar

That the Board adopt the agenda for this meeting as amended. **CARRIED**

22-037 Moved to Committee of the Whole at 6:06 p.m.

Jaworksi / Sawka
That the Board move into Committee of the Whole.

CARRIED

Trustee Cameron in the Chair.

COLLECTIVE BARGAINING

Superintendent O'Leary reported on developments arising from collective bargaining.

PERSONNEL REPORT**22-038 Personnel Report**

Jaworski / Ploszay
That the Personnel Report be ratified.

CARRIED

TEACHER APPOINTMENT

Théo Atati has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 5, 2023 to June 28, 2024.

Adou Atta has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 5, 2023 to June 28, 2024.

Tiana Beaudry has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 5, 2023 to June 28, 2024.

Jashanpreet Brar has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 6, 2023 to February 28, 2023.

Wirika Capulong has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 5, 2023 to June 28, 2024.

Jemalou Catanghal has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 30, 2023 to June 30, 2023.

Marco Desamero has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 5, 2023 to June 28, 2024.

Kristen Donald has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 5, 2023 to June 28, 2024.

Maria Hernandez Lloret has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 5, 2023 to June 28, 2024.

PERSONNEL REPORT

Amani Koffi has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 5, 2023 to June 28, 2024.

Marie Koffi has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 5, 2023 to June 28, 2024.

Brittany Nelson has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 5, 2023 to June 28, 2024.

Jean-Paul Ngue has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 5, 2023 to June 28, 2024.

Suzy Ngue has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 5, 2023 to June 28, 2024.

Justyna Orlow has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 19, 2023 to June 30, 2023.

Johanna Riley has been appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective September 5, 2023 to June 28, 2024.

TEACHER MATERNITY/PARENTAL LEAVE

Michelle Bui was granted maternity/parental leave effective April 17, 2023 to April 16, 2024.

Kristen Chin was granted maternity/parental leave effective April 26, 2023 to September 2, 2024.

Stephanie Ringer was granted maternity/parental leave effective April 20, 2023 to April 19, 2024.

Amy Webb was granted maternity/parental leave effective June 5, 2023 to June 4, 2024.

TEACHER LEAVE OF ABSENCE

Anthony Fiorentino was granted a full-time (1.00) personal leave of absence effective September 5, 2023 to June 28, 2024.

Erin Lees was granted a part-time (.50) personal leave of absence effective September 5, 2023 to June 28, 2024.

Brooklyn Linnick was granted a part-time (.33) personal leave of absence effective September 5, 2023 to June 28, 2024.

PERSONNEL REPORT

TEACHER RETIREMENT

Catherine Haworth gave notice of intent to retire effective June 30, 2023.

CLINICIAN APPOINTMENT

Daniel Shields was appointed to a full-time (1.00) Teacher General (Term) contract effective February 6, 2023 to June 30, 2023.

EDUCATIONAL ASSISTANT LEAVE OF ABSENCE

Andrew Da Costa was granted a full-time (1.00) personal leave of absence effective January 30, 2023 to January 31, 2024.

EDUCATIONAL ASSISTANT RETIREMENT

Andrew Haworth gave notice of intent to retire effective June 30, 2023.

Catherine Stevenson gave notice of intent to retire effective June 30, 2023.

MAINTENACE MATERNITY/PARENTAL LEAVE

Jason Sousa was granted parental leave effective February 13, 2023 to April 23, 2023.

STUDENT-PARENT SUPPORT WORKER RESIGNATION

Robin Merasty gave notice of intent to resign effective January 8, 2023.

SUPERINTENDENTS' REPORT

The following matters were received as information.

- Personnel Matters.
- 2023-2024 Divisional Budget First Draft.
- Trustee Enquiries

22-039 Promissory Note No. LTPS0580

Ploszay / Krosny

That Promissory Note No. LTPS0580 for the purpose of borrowing the sum of \$1,414,800.00, along with the accompanying Security Agreement be signed by the Board Chair and Secretary-Treasurer. **CARRIED**

Trustee Santos in the Chair.

ADMINISTRATIVE REPORT**22-040 Administrative Report****Winchar / McFarlane**

That the Administrative Report be approved.

CARRIED

VonAst Construction (2014) Inc. Invoice No. ERR-PORT-RLS1

That Invoice No. ERR-PORT-RLS1 for the GST on the Statutory Holdback release of \$1,531.07 for ERR Portable be paid to VonAst Construction (2014) Inc.

Gardon Construction Ltd. Invoice No. MCAT-REN-COP#1

That Invoice No. MCAT-REN-COP#1 toward the MCAT Renovation in the amount of \$16,658.98 be paid to Gardon Construction Ltd.

Gardon Construction Ltd. Invoice No. MCAT-REN-HDBK#1

That the 7.5% Statutory Holdback on Certificate of Payment No. MCAT-REN-COP#1 toward the MCAT Renovation in the amount of \$1,286.41 be held for future payment to Gardon Construction Ltd. upon expiry date of the holdback period and satisfactory lien search.

Gardon Construction Ltd. Invoice No. MCAT-REN-COP#2

That Invoice No. MCAT-REN-COP#2 toward the MCAT Renovation in the amount of \$27,314.66 be paid to Gardon Construction Ltd.

Gardon Construction Ltd. Invoice No. MCAT-REN-HDBK#2

That the 7.5% Statutory Holdback on Certificate of Payment No. MCAT-REN-COP#2 toward the MCAT Renovation in the amount of \$2,109.24 be held for future payment to Gardon Construction Ltd. upon expiry date of the holdback period and satisfactory lien search.

VonAst Construction (2014) Inc. Invoice No. WSP-PORT-COP#2

That Invoice No. WSP-PORT-COP#2 toward the WSP-Relocation of 2 Portables in that amount of \$113,717.85 be paid to VonAst Construction (2014) Inc.

VonAst Construction (2014) Inc. Invoice No. WSP-PORT-HDBK#2

That the 7.5% Statutory Holdback on Certificate of Payment No. WSP-PORT-COP#2 toward the WSP - Relocation of 2 Portables in the amount of \$8,781.30 be held for future payment to VonAst Construction (2014) Inc. upon expiry date of the holdback period and satisfactory lien search.

VonAst Construction (2014) Inc. Invoice No. WSP-PORT-COP#3

That Invoice No. WSP-PORT-COP#3 toward the WSP - Relocation of 2 Portables in the amount of \$47,863.01 be paid to VonAst Construction (2014) Inc.

ADMINISTRATIVE REPORT

VonAst Construction (2014) Inc. Invoice No. WSP-PORT-HDBK#3

That the 7.5% Statutory Holdback on Certificate of Payment No. WSP-PORT-COP#3 toward the WSP - Relocation of 2 Portables in the amount of \$3,695.98 be held for future payment to VonAst Construction (2014) Inc. upon expiry date of the holdback period and satisfactory lien search.

A & N Electrical Ltd. Invoice No. AEW-LED-COP#5

That Invoice No. AEW-LED-COP#5 toward the Expanded Capital Projects - FY21 in the amount of \$31,950.92 be paid to A & N Electrical Ltd.

A & N Electrical Ltd. Invoice No. AEW-LED-HDBK#5

That the 7.5% Statutory Holdback on Certificate of Payment No. AEW-LED-COP#5 toward the Expanded Capital Projects - FY21 in the amount of \$2,313.05 be held for future payment to A & N Electrical Ltd. upon expiry date of the holdback period and satisfactory lien search.

Cibinel Architecture Ltd. Invoice No. 2112-06

That Invoice No. 2112-13 toward the Garden City Collegiate Elevator in the amount of \$2,116.27 be paid to Cibinel Architecture Ltd.

Integrated Designs Inc. Invoice No. 7215

That Invoice No. 7215 towards the West Kildonan 12Class/Dance/Fit. Addition in the amount of \$5,775.00 be paid to Integrated Designs Inc.

Prairie Architects Inc. Invoice No. 6790

That Invoice No. 6790 toward the West Kildonan 12Class/Dance/Fit. Addition in the amount of \$9,046.12 be paid to Prairie Architects Inc.

Tesseract Environmental Consulting Ltd. Invoice No. 3743

That Invoice No. 3743 toward the Edmund Partridge Roof Replacement in the amount of \$929.25 be paid to Tesseract Environmental Consulting Ltd.

Tesseract Environmental Consulting Ltd. Invoice No. 4016

That Invoice No. 4016 toward the West St. Paul Roof Replacement in the amount of \$2,102.10 be paid to Tesseract Environmental Consulting Ltd.

Northern Sky Architecture Inc. Invoice No. 22275-006

That Invoice No. 22275-006 toward the Collicutt Grooming Room in the amount of \$1,542.24 be paid to Northern Sky Architecture Inc.

Northern Sky Architecture Inc. Invoice No. 22275-007E

That Invoice No. 22275-007E toward the Collicutt Grooming Room in the amount of \$39.79 be paid to Northern Sky Architecture Inc.

POLICY COMMITTEE**22-041 Policy JK - Seclusion**

McFarlane / Krosney

That new Policy JK - Seclusion be approved for inclusion in the Policy Manual.

CARRIED**22-042 Policy BC - Code of Conduct for Ethical and Effective Public Service**

McFarlane / Krosney

That new Policy BC - Code of Conduct for Ethical and Effective Public Service be approved for inclusion in the Policy Manual.

CARRIED**22-043 Policy JGCE - Pediculosis - Head Lice**

McFarlane / Krosney

That revised Policy JGCE - Pediculosis - Head Lice be approved for inclusion in the Policy Manual.

CARRIED**22-044 Policy CGA - Compensation Guides and Contracts**

McFarlane / Krosney

That Policy CGA - Compensation Guides and Contracts be approved for deletion from the Policy Manual.

CARRIED**22-045 Policy GABAB-R1, Committee Rules For Discharging Duties Under the Workplace Safety Health Act**

McFarlane / Krosney

That revised Policy GABAB-R1, Committee Rules For Discharging Duties Under the Workplace Safety Health Act be approved for inclusion in the Policy Manual.

CARRIED**22-046 Policy GABAB - A Procedure for Worker Participation in Workplace Safety and Health Activities**

McFarlane / Krosney

That revised Policy GABAB - A Procedure for Worker Participation in Workplace Safety and Health Activities be approved for inclusion in the Policy Manual.

CARRIED**22-047 Policy GAF - Freedom From Workplace Violence**

McFarlane / Krosney

That revised Policy GAF - Freedom From Workplace Violence be approved for inclusion in the Policy Manual.

CARRIED

POLICY COMMITTEE

22-048 Policy KG - Rental of School Facilities

McFarlane / Krosney


That revised Policy KG - Rental of School Facilities be approved for inclusion in the Policy Manual. **CARRIED**

CORRESPONDENCE

- New SOSD K-8 School Information.
- Policy/Governance Update.
- MSBA Convention.
- Nisbet/Templeton Consultation Update.
- Costs to Parents Information.
- Elections Manitoba re: Mandatory Inservice Day for Election Day.
- SDML letter re: Performance Based Funding.
- Divisional Curriculum & Program Update
- Enrollment Update
- Manitoba School Boards Association. E-News for January 25, 2023
- Lieutenant-Governor of Manitoba Requests Nominations For Annual Historical Award.
- Manitoba School Boards Association. Updated CPI and Unemployment Rates, December 2022.

ADJOURNMENT

The meeting was adjourned at 8:00 p.m.



Maria Santos
Chairperson



Jennifer Maitre
Secretary-Treasurer